



SHREEYADEVI BHAGIRATH RATHI
MAHESHWARI VIDYAPEETH
(An Institution of Shree Maheshwari Shikshan Sansthan)
Behind Rundhnath Temple, Surat Dumas Road, Surat
AFFILIATED TO CBSE NO. 430043

Application for School Transfer Certificate

Date: _____

The Principal

S B R Maheshwari Vidyapeeth,

Surat

Name of Student: _____

G. R. No.: _____ Class: _____ Section: _____

Father's Name: _____ Mobile No. (F) _____

Mother's Name: _____ Mobile No. (M) _____

Dear Sir/Madam,

This is to inform you that the above said child is studying in your school. I want to take School Transfer Certificate of my child because, _____

The last working day for my ward would be _____.

I confirm that I have paid the dues payable to the school and there is no outstanding amount in my ward's name.

Therefore, I request you to please issue school transfer certificate of the above said student.

Thank you,

Signature of Parent / Guardian: _____

OFFICE USE ONLY

Student conduct: Upto School's expectation / Not upto School's expectation	
Total No. of working days: _____	<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> Signature of Class Teacher
Total No. of days present: _____	

Signature of Co-ordinator: _____

Library dues : _____

Signature of Librarian: _____

Fees due: _____

Signature of Admin Executive: _____

Signature of Admin Head

Signature of Principal